

**RESTON PODIATRY ASSOCIATES, LTD.**

Patient's FIRST \_\_\_\_\_ M.I. \_\_\_\_\_ LAST \_\_\_\_\_ SEX: \_\_\_\_\_  
Home Address \_\_\_\_\_ City \_\_\_\_\_  
State \_\_\_\_\_ Zip \_\_\_\_\_ - \_\_\_\_\_ Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
E-MAIL: \_\_\_\_\_ SSN: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ AGE: \_\_\_\_\_ DOB: \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Race (Please Circle) American Indian or Alaska Native, Asian, Black or African American, Native Hawaiian or  
Other Pacific Islander, White, Other  
Ethnicity (Please Circle) Hispanic or Latino, Non Hispanic or Latino  
Marital Status: (S M D W SEP) Patient's occupation \_\_\_\_\_  
Employer \_\_\_\_\_ Work Phone ( ) \_\_\_\_\_  
Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_  
Name of Financially Responsible Person \_\_\_\_\_  
Patient Spouse Parent Other Responsible Person's DOB: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ SSN: \_\_\_\_ - \_\_\_\_ - \_\_\_\_  
Address (If different from patient) \_\_\_\_\_  
Parent's name (If patient is minor) \_\_\_\_\_  
Parent's Employer \_\_\_\_\_ Parent's Occupation \_\_\_\_\_  
Mother's Work Phone \_\_\_\_\_ Father's Work Phone \_\_\_\_\_  
Name of nearest relative not living with you \_\_\_\_\_  
Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_  
Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_  
**Referred to Our Office By:** \_\_\_\_\_

**MEDICAL INSURANCE INFORMATION**

WE INVITE YOU TO DISCUSS ANY QUESTIONS REGARDING OUR SERVICES OR OUR FEES.  
THANK YOU.

Patient Name: \_\_\_\_\_ D.O.B. \_\_\_ / \_\_\_ / \_\_\_

**CHIEF CONCERN/PRESENT ILLNESS:**

What is your current foot/ankle problem \_\_\_\_\_

Is your current foot/ankle problem: Left \_\_\_\_\_ Right \_\_\_\_\_ Both \_\_\_\_\_

How long have you been bothered by the above \_\_\_\_\_

What have you done for your foot/ankle problem \_\_\_\_\_

Was your foot/ankle problem a result of an accident \_\_\_\_\_ If so, date of accident \_\_\_\_\_

Circumstances of accident \_\_\_\_\_

**MEDICAL HISTORY:**

Family Physician's Name \_\_\_\_\_ Address \_\_\_\_\_ Phone: \_\_\_\_\_

Are you now or have you been under a physician's care during the past 2 years: Yes \_\_\_\_\_ No \_\_\_\_\_

Date of Last Physical exam \_\_\_\_\_ Are you presently taking any medication Yes \_\_\_ No \_\_\_\_\_

If yes, name of medication(s): \_\_\_\_\_

Have you ever tested **positive** for Human Immunodeficiency Virus (HIV) Yes \_\_\_\_\_ No \_\_\_\_\_

Have you ever tested **positive** for a communicable disease (e.g. Hepatitis, Tuberculosis, Syphilis, Gonorrhea, Chlamydia, Herpes Simplex) Yes \_\_\_ No \_\_\_ Name of condition \_\_\_\_\_

Do you have a history of Alcoholism or Drug Dependency? Yes \_\_\_\_\_ No \_\_\_\_\_

Are you Pregnant? Yes \_\_\_\_\_ No \_\_\_\_\_

Do you use tobacco? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, what type/how often \_\_\_\_\_

Check if you have been treated for:

- |                       |                      |                         |                       |
|-----------------------|----------------------|-------------------------|-----------------------|
| ___ Allergies         | ___ Asthma           | ___ Epilepsy            | ___ Kidney Disease    |
| ___ Anemia            | ___ Bleeding tend.   | ___ Glaucoma            | ___ Liver Trouble     |
| ___ Anxiety           | ___ Blood Clot (DVT) | ___ Gout                | ___ Nervous Condition |
| ___ Arthritis (Osteo) | ___ Broken Bones     | ___ Heart disease       | ___ Reflux (GERD)     |
| ___ Arthritis (Rheum) | ___ Cancer           | ___ Hepatitis           | ___ Stroke (CVA)      |
| ___ Arthritis (Other) | ___ Depression       | ___ High Blood Pressure | ___ Thyroid           |
|                       | ___ Diabetes         | ___ High Cholesterol    | ___ Ulcers            |

Other \_\_\_\_\_

Have you ever experienced any unusual or allergic reactions to **LATEX/ADHESIVE** or **ANY Medications** (such as) Novocaine, Penicillin, Sulfa, etc: **If yes**, which one (s) \_\_\_\_\_

Have you had surgery?: Type: \_\_\_\_\_ year \_\_\_\_\_  
\_\_\_\_\_ year \_\_\_\_\_

Reviewed by Physician \_\_\_\_\_ Date \_\_\_\_\_

Patient Name: \_\_\_\_\_ D.O.B \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**FAMILY HISTORY:**

Have any of your blood relatives had:

\_\_\_\_\_ Anesthesia Problems      \_\_\_\_\_ Cancer      \_\_\_\_\_ High Blood Pressure  
\_\_\_\_\_ Arthritis      \_\_\_\_\_ Diabetes      \_\_\_\_\_ Kidney Disease  
\_\_\_\_\_ Blood Clot (DVT)      \_\_\_\_\_ Heart Disease      \_\_\_\_\_ Obesity

Foot problems similar to yours \_\_\_\_\_

Is there any other general or foot health information that should be known? \_\_\_\_\_

- Virginia Law requires us to inform you that your blood may be tested for the HIV (AIDS) virus if any health care worker is accidentally exposed to your blood in a manner that could transmit HIV infection. Your consent is **NOT** needed, but you **will be** informed if tested.
- ***I understand that honest and complete answers to each question stated above are important to the provision of my medical care and I have answered them to the best of my ability. I have been informed that if I am uncertain about any question on the form I should ask the doctor or a member of the office staff for assistance.***

Patient Name: \_\_\_\_\_

Patient Signature: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed by Physician \_\_\_\_\_ Date \_\_\_\_\_

PATIENT NAME \_\_\_\_\_ D.O.B. \_\_\_\_\_

PATIENT ACCOUNT # \_\_\_\_\_

PATIENT IS: PLEASE CIRCLE ONE:

Employed                  Unemployed                  Full time student                  Part time student

PATIENTS RELATIONSHIP TO INSURED: PLEASE CIRCLE ONE:

Spouse                  Child                  Other: \_\_\_\_\_

PRIMARY INSURANCE:

SUBSCRIBER'S NAME \_\_\_\_\_

SUBSCRIBER'S DATE OF BIRTH \_\_\_\_\_

SUBSCRIBER'S SS# \_\_\_\_\_

SUBSCRIBER'S EMPLOYER \_\_\_\_\_

ADDRESS OF EMPLOYER \_\_\_\_\_

PHONE NUMBER:          \_\_\_(\_\_\_\_)\_\_\_\_\_

SECONDARY INSURANCE:

SUBSCRIBER'S NAME: \_\_\_\_\_

SUBSCRIBER'S DATE OF BIRTH \_\_\_\_\_

SUBSCRIBER'S SS# \_\_\_\_\_

SUBSCRIBER'S EMPLOYER \_\_\_\_\_

ADDRESS OF EMPLOYER \_\_\_\_\_

PHONE NUMBER:          \_\_\_(\_\_\_\_)\_\_\_\_\_

ALL INSURANCE COVERAGE MUST BE DISCLOSED. FAILURE TO DO SO CONSTITUTES  
**FRAUD...**

Patient Name: \_\_\_\_\_ D.O.B. \_\_\_\_/\_\_\_\_/\_\_\_\_

**PATIENT AUTHORIZATION**

I hereby authorize **RESTON PODIATRY ASSOCIATES LTD** to release medical information acquired in any examination or treatment, according to the following:

**(ASSIGNMENT OF BENEFITS)**

I request that payment of authorized insurance benefits be made to **RESTON PODIATRY ASSOCIATES LTD**, for services furnished to me by the physician.

**(MEDICARE PATIENTS)**

This office accepts Medicare assignment. Medicare patients are fully responsible, for the initial yearly deductible and the 20% co-payment. Federal law requires that physicians collect this amount. I authorize any holder of medical information about me to be released to the Health Care Financing Administration and its agents any information needed to determine these benefits payable for related service

I also understand that I ( husband, wife, dependent) am fully responsible for my charges, and filing of claims on my behalf by **RESTON PODIATRY ASSOCIATES LTD** is done, **PURELY AS A COURTESY.**

**I understand that any outstanding balance after 90 days of the date of service will be referred to an outside collection agency for recovery. Accounts referred to an outside collection agency will be subject to a collection fee. Unpaid accounts will be reported to Equifax, TransUnion, Experian, and CBC Innovis.**

**PLEASE NOTE: A \$25.00 WILL BE CHARGED FOR ALL RETURNED CHECKS.**

PATIENT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

WE WILL WAIT UNTIL WE HEAR FROM YOUR INSURANCE COMPANY, THEN IT WILL BE YOUR RESPONSIBILITY TO CLEAR YOUR ACCOUNT IN FULL.

\*ALL COPAYS AND CASH ITEMS ARE PAYABLE ON THE DATE OF SERVICE\*

**THANK YOU**

**WORKMAN’S COMPENSATION/COMPENSATION CLAIMS**

I understand that this claim is being submitted as a compensation claim for an injury. If compensation is denied, I understand that I will be fully responsible for all charges.

PATIENT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

Patient Name: \_\_\_\_\_ D.O.B \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Please provide the name(s) of person(s) if any, to whom you would permit Reston Podiatry Associates, LTD (RPA) to disclose personal health information as necessary for your continued health care. Please also note if specific health care information cannot be disclosed (i.e.; test results, appointment information, etc.) Otherwise, we will disclose only what is necessary for your continued health care in accordance to this Privacy Policy.

List below those individuals (family, friends, interpreter services, etc.) you will allow disclosure of your personal health information from RPA as necessary during the course of your health care services:

Name and Relation (circle one)	Allowed Disclosures(s)	Please circle ALL or specify
--------------------------------	------------------------	------------------------------

Spouse: \_\_\_\_\_ All or  
Specify: \_\_\_\_\_

Family/Friend-Name \_\_\_\_\_ All or  
Specify: \_\_\_\_\_

Family/Friend-Name \_\_\_\_\_ All or  
Specify: \_\_\_\_\_

Family/Friend-Name \_\_\_\_\_ All or  
Specify: \_\_\_\_\_

\_\_\_\_\_ Initial if you will allow interpreter services if necessary for communication with health care providers

\_\_\_\_ **(Initial)** I acknowledge and understand that Reston Podiatry Associate's policy is to send copies of test results and/or other medical information to physicians who either ordered the procedure/consult or are in need of this health information to ensure coordinated and effective diagnosis and treatment. (i.e.; your designated primary care provider or physicians/ dentist seen for consult/treatment.) RPA's policy is to only disclose specific information necessary for coordination of your health care or medical treatment.

List below physicians who you **DO NOT** want specified private health information (PHI) sent, which could be sent in the usual course of facilitating or coordinating medical treatment.

**DO NOT SEND PHI:** Provider Name: \_\_\_\_\_ All or Specify: \_\_\_\_\_

**DO NOT SEND PHI:** Provider Name: \_\_\_\_\_ All or Specify: \_\_\_\_\_

\_\_\_\_ **(Initial)** I acknowledge and understand Reston Podiatry Associate's policy to contact me by various means when necessary for my health care services that may include my home/work/cell phone, fax, and/or email. I also understand that private health information may be included in that communication to me.

I **DO NOT** want RPA to use the following methods of communication which may include my private health information:  
**Please list:**

\_\_\_\_ **(Initial)** I hereby acknowledge that I have had the opportunity to read the Reston Podiatry Associates LTD Notice of Privacy Practices and received a copy (if requested).

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_